## MUSLIM PUBLIC AFFAIRS COUNCIL FOUNDATION

(A California Not-For-Profit Foundation)

### FINANCIAL STATEMENTS

For The Year Ended December 31, 2023

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Audit Committee of To the Management of Muslim Public Affairs Council Foundation

#### **Opinion**

We have audited the accompanying financial statements of the Muslim Public Affairs Council Foundation (the "Foundation") (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### INDEPENDENT AUDITOR'S REPORT (continued)

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

#### In performing an audit in accordance with generally accepted auditing standards, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.

Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Certified Public Accountants Sherman Oaks, California

GTLLLP

September 20, 2024

## MUSLIM PUBLIC AFFAIRS COUNCIL FOUNDATION STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2023

#### **ASSETS**

CURRENT ASSETS Cash	\$	1,751,832
Grants receivable, current portion	Ф	590,000
Total current assets		2,341,832
Total cultent assets		2,541,052
GRANTS RECEIVABLE, net of current portion		175,000
INVESTMENTS		325,495
OPERATING LEASE, RIGHT-OF-USE ASSET, net		418,349
OTHER ASSETS		
Interest in net assets of Global Justice Endowment		2,454,523
TOTAL ASSETS	\$	5,715,199
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$	135,383
Operating lease liability, current portion		98,608
Total current liabilities		233,991
DEFERRED REVENUE		148,000
OPERATING LEASE LIABILITY, net of current portion		312,754
TOTAL LIABILITIES		694,745
NET ASSETS		
Without donor restrictions		1,180,930
With donor restrictions		3,839,524
TOTAL NET ASSETS		5,020,454
TOTAL LIABILITIES AND NET ASSETS	\$	5,715,199

# MUSLIM PUBLIC AFFAIRS COUNCIL FOUNDATION STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2023

	Without donor restrictions	With donor restrictions	Total
REVENUES, GAINS AND OTHER SUPPORT			
Donations/contributions	\$ 2,125,835	\$ -	\$ 2,125,835
Donations/foundations	130,000	1,425,000	1,555,000
Global Justice Endowment contribution	100,000	-	100,000
Consulting services	104,912	-	104,912
Interest and dividends	11,989		11,989
Net assets released from restrictions	40,000	(40,000)	-
Increase in interest of net assets of			
Global Justice Endowment	<u> </u>	322,361	322,361
Total revenues, gains and other support	2,512,736	1,707,361	4,220,097
FUNCTIONAL EXPENSES:			
D.C. office	762,729		762,729
Hollywood, media, digital, convention	722,302		722,302
Western New York office	31,959		31,959
Los Angeles office administration	832,217		832,217
Fundraising and development	466,389		466,389
Total functional expenses	2,815,596		2,815,596
CHANGE IN NET ASSETS	(302,860)	1,707,361	1,404,501
NET ASSETS, at beginning of year	1,483,790	2,132,163	3,615,953
NET ASSETS, at end of year	\$ 1,180,930	\$ 3,839,524	\$ 5,020,454

## MUSLIM PUBLIC AFFAIRS COUNCIL FOUNDATION STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 1,404,501
Adjustments to reconcile change in net assets	
to net cash provided by operating activities:	
Non-cash lease expense	(6,987)
Increase in interest of net assets of Global Justice Endowment	(322,361)
Changes in current assets and current liabilities:	
Grants receivable	(765,000)
Accounts payable and accrued expenses	110,430
Deferred revenue	 (52,000)
Net cash provided by operating activities	 368,583
CASH FLOWS FROM INVESTING ACTIVITIES	
Net sale of investments	 493
Net cash provided by investing activities	 493
NET INCREASE IN CASH	369,076
Cash, at beginning of year	 1,382,756
Cash, at end of year	\$ 1,751,832

#### NOTE 1 NATURE OF OPERATIONS

Muslim Public Affairs Council Foundation (the "Foundation") is a 501(c)(3) public benefit corporation, whose vision is to educate fellow Americans with an accurate understanding of Islam. The purpose of the Foundation is to engage in the research and development of issues related to human rights, democracy and pluralism; to educate all Americans regarding the teachings of Islam; and to serve the Muslim American Community and promote the Islamic values of mercy, justice, peace, human dignity, freedom, and equality for all.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of Presentation

The financial statements of the Foundation have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

The Foundation is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. Net assets, revenue, contributions, fundraising, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions.

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subjected to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subjected to donor - (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. At December 31, 2023, the Foundation had \$3,839,524 in net assets with donor restrictions detailed in Note 3 of these financial statements.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (b) Management Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### (c) Cash and Cash Equivalents

Cash equivalents include at times money market accounts and time deposits, all highly liquid instruments with original maturities of three months or less which are not securing any of the Foundation's obligations. The Foundation did not have any cash equivalents at December 31, 2023.

#### (d) Grants Receivable

Grants receivable are recorded at net realizable value consisting of the carrying amount less an allowance for uncollectible accounts based on a review of all outstanding amounts on a monthly basis. Management determines the allowance for doubtful accounts by regularly evaluating individual receivables and considering financial conditions, credit history, and current economic conditions. Foundation grants receivable at December 31, 2023 were in total \$765,000, of which \$590,000 are expected to be collected in 2025 and \$175,000 to be collected in 2026.

#### (e) Investments

Under U.S. generally accepted accounting principles, the Foundation is required to record investments at fair value in the accompanying statement of financial position. Investment income or loss (including interest, dividends, realized gains or losses, and unrealized gains or losses on investments) are included in the accompanying statement of activities.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (f) Investments

Under U.S. generally accepted accounting principles, the Foundation is required to record investments at fair value in the accompanying statement of financial position. Investment income or loss (including interest, dividends, realized gains or losses, and unrealized gains or losses on investments) are included in the accompanying statement of activities.

#### (g) Contributions and Revenue Recognition

Contributions received and unconditional promises to give are measured at their fair values and recorded as net assets with donor restrictions or net assets without donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. The Foundation reports gifts of cash and other assets as contributions with donor restrictions if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met. When a donor's intended purpose is met or time restriction expires, the net assets with donor restrictions are transferred to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions with donor restrictions whose restrictions are met in the same reporting period are reported as contributions without donor restrictions. Grants and contracts that are conditioned upon certain performance requirements or other barrier, and a right of return, are initially recorded as deferred revenue, and upon the incurrence of the allowable qualifying expenses earned revenue is then recognized.

#### (h) Functional Allocation of Expenses

Costs are charged to programs and supporting services (general and administration, and fundraising and development) based primarily on direct expenditures incurred. The Foundation's major classes of program services include D.C. office; Hollywood, Media, Digital, Convention; Western New York office; Los Angeles office administration; and fund raising and development. Expenses not directly chargeable to these functional categories are allocated (indirect costs applied) on direct labor dollars, square footage utilized, or a comparably reasonable basis of allocation.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (i) Fair Value of Financial Instruments Approximates Carrying Amount

Current U.S. generally accepted accounting principles defines fair value, prescribes methods for measuring fair value, and establishes a fair value hierarchy based on the inputs used to measure fair value, and expands disclosures about fair value measurements. The three-tier fair value hierarchy, which prioritizes the inputs used in the valuation methodologies, is:

Level 1- Valuation based on quoted prices for identical assets and liabilities in active markets.

**Level 2-** Valuation based on observable inputs other than quoted prices included in Level 1, such as quoted prices for identical or similar assets and liabilities in markets that are not active, or other inputs that are observable or can be corroborated by observable market data.

**Level 3-** Valuation based on unobservable inputs reflecting the Foundation's own assumptions, consistent with reasonably available assumptions made by other market participants. These valuations require significant judgment.

A financial instrument's categorization within the valuation hierarchy is based upon the lowest level of input that is significant to the fair value measurement. Changes in the observable or unobservable attributes of valuation inputs may result in future reclassification between hierarchy levels.

The Foundation uses appropriate valuation techniques based on the available inputs to measure the fair value of their investments. When available, the Foundation measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or 2 inputs are not available.

The following is a description of the valuation methodologies used for assets valued at fair value. There have been no changes in the methodologies used during the year ended December 31, 2023:

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (i) Fair Value of Financial Instruments Approximates Carrying Amount - Continued

All of the Foundation's investments are held in money market and mutual funds, which are measured at quoted market prices for identical assets (Level 1).

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, the Foundation believes the valuation methods are appropriate and consistent with other active market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. The table below presents the balances of financial instruments measured at fair value on a recurring basis.

Fair Value Measurements at

	December 31, 2023					
	Quo	ted Prices in	Sign	nificant Other		
	Active Markets for			Observable	Sign	ificant
	<b>Identical Assets</b>			Inputs	Unobservable	
	(	(Level 1)		(Level 2)	Inputs	(Level 3)
Charles Schwab Money Market Funds	\$	143,825	\$	-	\$	-
Vanguard total bond market ETF		116,805		-		-
Vanguard mortgage back'd securities ETF		36,763		-		-
SPDR Gold Shares ETF		28,102		-		_
Total Investments	\$	325,495	\$	-	\$	-

#### (j) Other Assets - Interest in Net Assets from a GJE Supporting Organization

The Foundation recognizes its rights to assets held by a recipient organization in accordance with Accounting Standards Codification (ASC) Topic 958, *Not-for-Profit Entities*. Such rights are recognized as an asset unless the donor has explicitly granted the recipient organization variance power, that is, the unilateral power to redirect the use of the assets. Those rights are either an interest in the net assets of the recipient organization, a beneficial interest in the recipient organization or a receivable. The Foundation accounts for its interest in the net assets of Global Justice Endowment (Interest) in a manner similar to the equity method (see Note 3). Changes in the Interest are included in the accompanying statement of activities.

#### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### (k) Income Taxes

The Foundation is exempt from taxes under Section 501(c)(3) of the Internal Revenue Code ("IRC") and from federal and state income taxes under Section 501(a) of the IRC and corresponding sections of the California Revenue and Taxation Code. Accordingly, no provision or benefit for federal or state income taxes is recorded in the accompanying financial statements.

The accounting standard on accounting for uncertainty in income taxes addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Foundation may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Foundation and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from such positions are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for the year ended December 31, 2023.

The Foundation's federal income tax returns for tax years ended 2020 and beyond remain subject to examination by the Internal Revenue Service. The returns for California, its most significant state jurisdiction, remain subject to examination by state taxing authorities for the tax years ended 2019 and beyond.

#### NOTE 3 <u>INTEREST IN NET ASSETS FROM SUPPORTING ORGANIZATIONS AND</u> NET ASSETS WITH DONOR RESTRICTIONS

Global Justice Endowment ("GJE") is a 501(c)(3) private foundation established for the charitable purpose of supporting the educational programs and activities of the Muslim Public Affairs Council (the "Council") and the Foundation. These three organizations have separate boards of directors over which the Foundation does not exercise control.

GJE was established to operate exclusively for the benefit of the Council and the Foundation, and upon dissolution, 100% of its net assets would be transferred to the Foundation to be used to benefit the Foundation, and since variance power from the donor does not exist, the Foundation records its interest in the net assets of GJE.

As of December 31, 2023, the Foundation's net assets with donor restrictions is comprised of the following items:

100% interest in net assets of Global Justice Endowment	\$ 2,454,524
Doris Duke Foundation grant funds - with purpose restrictions	1,385,000
	\$ 3,839,524

#### NOTE 4 COMMITMENTS

#### **Operating Lease**

The Foundation conducts its operations in leased office facilities in Los Angeles, California under an operating lease agreement with Global Justice Holdings LLC (GJH) (a related party, see Note 5), with monthly rent payments of \$3,000 per month, expiring on December 31, 2024. The lease will automatically renew for an additional 5-year term (2025 through 2029) unless either party elects to terminate the lease within a 90-day period prior to the next expiration date by delivering a written notice expressing such interest. Management believes the lease will be renewed.

#### NOTE 4 COMMITMENTS-CONTINUED

#### Operating Lease - Continued

The Foundation operates the Washington D.C. office under an operating lease agreement with Lesser Atlantic LLC (an unrelated party), expiring on November 30, 2027, with scheduled annual rent increases.

Lease liability maturities as of December 31, 2023 are as follows:

Year ending December 31		LA Office Rent Payments		DC Office Rent Payments	_	Total Payments
2024 2025	\$	36,000 S	\$	62,608 65,112	\$	98,608 101,112
2026		36,000		67,717		103,717
2027		36,000		64,342		100,342
2028		36,000		-		36,000
Thereafter	i	36,000	_	_	_	36,000
Total undiscounted lease payments Less imputed interest		216,000 (34,981)	_	259,779 (29,436)	_	475,779 (64,417)
	\$	181,019	\$ =	230,343	\$ _	411,362
Lease liability, current portion	·	(36,000)	-	(62,608)	_	(98,608)
Lease liability, net of current portion	\$	145,019	S <u>-</u>	167,735	\$ <u>_</u>	312,754

Total rent expense paid for the year ended December 31, 2023 was \$111,962.

#### NOTE 5 RELATED PARTY TRANSACTIONS

On January 4, 2011, the Foundation entered into a long-term office lease rental agreement (see Note 4, Commitments) with Global Justice Holdings LLC. The Foundation is a party-in-interest in relation to Global Justice Holdings LLC through its relationship with Global Justice Endowment (See Note 3).

During the year ended December 31, 2023, the Foundation received a \$100,000 contribution from Global Justice Endowment for support of the Foundation's activities.

#### NOTE 6 LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation's financial assets as of the statement of financial position date, reduced if any, by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position at December 31, 2023.

Cash	\$	1,751,832
Assessments receivable		
Grants receivable, current		590,000
Investments		325,495
Less funds needed for:		
Accounts payable and accrued expenses		(135,383)
Operating lease liability, current portion		(98,608)
Net financial assets available to meet cash needs for		
general expenditures within one year	\$	2,433,336
	•	

None of the net financial assets are subject to donor or other contractual restrictions outside the Foundation's mission that make them unavailable for general expenditure within one year of the statement of financial position's date at December 31, 2023. The Foundation receives significant contributions each year from donors, which are available to meet annual cash needs for general expenditures. General expenditures include administrative and general operating expenses and grant commitments expected to be paid in the subsequent year. Annual operations are defined as activities incurred during the Foundation's calendar year. The Foundation has a goal to maintain financial assets, which consist of cash on hand, to meet thirty plus days of normal operating expenses. The Foundation has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE 7 THE TABLE BELOW PRESENTS EXPENSES BY BOTH NATURE AND FUNCTION FOR THE YEAR ENDED DECEMBER 31, 2023

	D.C. Office	Hollywood and Convention	Western New York Office	Los Angeles Office Administration	Fundraising and Development	TOTAL
Salaries and wages	\$ 365,999	\$ 215,460	\$ -	\$ 242,593	\$ 229,711	\$ 1,053,763
Payroll taxes	29,481	17,355	-	19,541	18,503	84,880
Employee benefits	31,592	18,598	-	20,940	19,828	90,958
Rent	60,200	-	6,000	45,762	-	111,962
Events	72,959	328,199	9,656	8,272	6,084	425,170
Consultants/fellows	138,313	83,103	-	124,550	91,152	437,118
Taxes and fees	-	-	100	13,787	-	13,887
Legal and accounting	-	-	-	124,224	-	124,224
Services/subscriptions	13,106	5,218	-	63,587	21,545	103,456
Travel	20,437	19,244	1,602	23,183	12,121	76,587
Marketing	6,374	35,125	9,338	42,829	67,195	160,861
Office/utilities/maintenance	24,268	-	5,263	83,310	250	113,091
Insurance	-	-	-	19,639	-	19,639
	Φ.Π.(2.Π2)	ф <b>722</b> 202	Φ. 21.050	Φ 022.217	Φ 466.260	Φ 2 015 50 5
	\$ 762,729	\$ 722,302	\$ 31,959	\$ 832,217	\$ 466,389	\$ 2,815,596
	27%	26%	1%	30%	17%	100%

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied.

#### NOTE 8 SUBSEQUENT EVENTS

The Foundation has evaluated events subsequent to December 31, 2023, to assess the need for potential recognition or disclosure in the financial statements. Such events were evaluated through September 20, 2024 the date the financial statements were available to be issued. Based upon this evaluation, management determined that no subsequent events occurred that require recognition or additional disclosure in the financial statements.